

# **Base-Line Funding Policy**

## **Effective July 1, 2001**

The intent of the Baseline Local Funding Policy is to maintain and increase local support for county boards of health. This should be done in a way that eliminates potential for negative impact on the community served by the local board of health and in a way that takes county “hardship” issues into account. The policy is also intended to avoid deliberate supplantation of funds, and identification of such will result in a reduction of state funds. The policy should be administered in a way that attempts to avoid penalties to local health departments and in a way that is fair and equitable to all.

### **Definition of Local Funding**

Local contributions include in-kind or cash support. The following sources of funding will be considered as “local funding sources”.

- County Commission
- County Levy
- City Levy
- Municipalities
- Board of Education
  - ▶ Not to include contracts for direct services
  - ▶ Private grants or donations

### **Local Funding Support Baseline**

The amount of local funding support received by a county in fiscal year 1998 will be used as the baseline funding support. *When a county receives less support than was received in fiscal year 1998, it will be considered a decrease in local funding support.*

### **Review Process**

Identification of a decrease in local funding for a board of health will be determined by review of *Annual Program Plans* and *PO2 financial reports* in the Division of Public Health Nursing and Administration.

When a decreased funding situation is identified, the Director of Public Health Nursing and Administration will verify that the county expects a decrease in local funding support. The Director will request pertinent documentation to be used for decision making and schedule a meeting of the Local Health Crisis Funding Committee. The committee will review the facts.

- Each case will be reviewed on an individual basis. The review committee must consider the following prior to withholding any portion of State funding:
  - ▶ Has the county aggressively or creatively pursued additional funding?
  - ▶ Will services to the citizens of the county be impacted?
  - ▶ Have other agencies in the county experienced a reduction in funding support?
- Can it be determined that the decrease in funding has occurred as a result of supplantation of funds? In cases of obvious supplantation, a dollar for dollar decrease in state funding will occur.

Counties will be notified in writing by the Director of the Division of Public Health Nursing and Administration as to the Local Health Crisis Funding Committee’s decision.