

**Basic Public Health Performance Based Standards
Class A Only**

NOTE: The Community Health Promotion Standards section was revised in January, 2007 and this document contains those revisions.

Performance-Based Standards

COMMUNICABLE AND REPORTABLE DISEASES	
Performance Standard	Local Health Department Response
<p>CD1: Training</p> <p>Designated individual(s) from each of the 8 communicable disease areas (Disease Surveillance and Case Follow-up, Outbreak Investigations, STD, HIV/AIDS, Vaccine Preventable Diseases, TB, Rabies, and Epidemic Response) attend initial and ongoing training in their area of responsibility and disseminate this information locally to those involved in the area of service.</p>	<p>If you are unable to meet this standard 100%, please address with an action plan.</p> <p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD2: Community Education</p> <p>At least one community education activity per year is provided in at least four of the following areas: Disease Surveillance and Case Follow-up, Outbreak Investigation, Epidemic Response, STD, HIV/AIDS, Vaccine Preventable Diseases, TB, Rabies, and General Infectious Diseases.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD3: Provider Education</p> <p>At least one provider education activity is provided per year in at least four of the following areas: Disease Surveillance and Case Follow-up, Outbreak Investigation, Epidemic Response, STD, HIV/AIDS, Vaccine Preventable Diseases, TB, Rabies, and General Infectious Diseases.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD4: Community Collaborations</p> <p>New or continued collaboration with an external organization (e.g., Board of Education, Managed Care Organization, Student Health, Department of Corrections, etc.) is demonstrated in at least one of the communicable disease basic public health service areas.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD6: Disease Surveillance</p> <p>All appropriate reporting sources in local jurisdiction (e.g., primary care providers, infectious disease physicians, laboratories, hospitals/facilities), and specific individuals responsible are identified annually.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD6a: Disease Surveillance</p> <p>Appropriate reporting sources in jurisdiction are provided annually with a list of currently reportable diseases and conditions, WV Case Report Forms, contact number for questions, emergency contact number (if available), and information on the importance of disease surveillance.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD6c: Disease Surveillance</p> <p>Case report forms submitted to DSDC are timely and complete on first submission (WV case report form(s), TB forms, STD forms, HIV forms, and applicable CDC report forms).</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD7: Case Follow-up</p> <p>All category I disease case investigations are initiated within 24 hours of receipt of report (including holidays and weekends when necessary). (Note: Category I diseases are those to be reported within 24 hours of diagnosis.)</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD7a: Case Follow-up</p> <p>Category II disease case investigations are initiated within 3 working days of receipt of report. (Note: Category II diseases are those to be reported within 1 week of diagnosis.)</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD7b: Case Follow-up</p> <p>Case investigations/follow-ups are done in full accordance with recommendations of WVBPH/DSDC on first submission.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD8a: Outbreak Investigation</p> <p>One hundred percent (100%) of outbreaks are reported to DSDC within 24 hours of report (by phone).</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD10: Rabies Control and Prevention</p> <p>Investigation of suspect animal bite cases are initiated within 24 hours of staff receipt of report.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD10a: Rabies Control and Prevention</p> <p>Investigation shall be in accordance with the current edition of Environmental Health Services Rabies Control Guide and recommendations from DSDC as appropriate.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD10b: Rabies Control and Prevention</p> <p>Assure each appropriate health care provider in the county has a current rabies packet. New information on disease, case management and epidemiology is disseminated to health care providers as appropriate.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD10c: Rabies Control and Prevention</p> <p>Rabies vaccination clinics are available at least annually in the county through collaborative relationships (Assurance function).</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD11: Capacity for STD Provider Education</p> <p>A mechanism is implemented to educate private health care providers on the reporting and management of STDs.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD12: Availability of Clinical STD Services</p> <p>Clinical STD services (screening, diagnosis, and treatment) are available to all at-risk residents of the county (Assurance function).</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD13: STD Screening</p> <p>STD screening follows protocols which are consistent with state and federal guidelines, such as:</p> <ol style="list-style-type: none"> a. Chlamydia Service Protocols. b. CDC Clinical Practice Guidelines. c. Package inserts on specimen collection and handling. 	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD14: STD Treatment</p> <p>STDs are managed using protocols which are consistent with “CDC Guidelines for the Treatment of Sexually Transmitted Diseases.”</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD15: Capacity for HIV Community and Provider Education</p> <p>A procedure is in place for staff knowledgeable about STD/HIV to respond to requests for community and provider educational presentations.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD16: Availability of HIV Antibody Testing and Diagnostic Services</p> <p>HIV counseling and testing (including anonymous testing) is available for at-risk county residents and CD4 testing is available for all HIV positive patients (Assurance function).</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD17: HIV Counseling</p> <p>HIV risk assessment and counseling is provided for clinic populations (i.e., Family Planning, TB, STD) that may be at risk for HIV infection.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD17a: HIV Counseling</p> <p>A “client-centered” method for pre- and post-test HIV counseling is utilized.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD18: HIV Referral</p> <p>Case management referral is made to the HIV Care Consortium for all HIV positive persons.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>CD19: TB Data Collection</p> <p>Data on all reported or suspected cases of TB (tuberculosis) are collected in systematic and continuous manner.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>CD20: TB Data Reporting</p> <p>All newly diagnosed cases of TB are reported to TB Control within 24 hours from the time the Local Health Department is notified.</p> <p>All patient information relating to diagnosis, treatment, follow-up, and contact investigation is recorded, communicated, and made accessible to TB Control.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>CD21: TB Case Management</p> <p>A nurse is designated to be responsible for managing each/or all TB cases.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD22: TB Contact Investigation</p> <p>An epidemiological investigation is initiated within 3 days of notification of active disease or notification that any child has a positive tuberculin skin test reaction (whether or not active disease is present).</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD22a: TB Contact Investigation</p> <p>TB contact investigation is conducted according to CDC guidelines.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD22b: TB Contact Investigation</p> <p>All close contacts to identified infectious tuberculosis cases are offered screening and necessary follow-up examinations.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD22c: TB Contact Investigation</p> <p>Recommended TB preventive therapy is offered to all infected contacts as indicated.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD23: TB Drug Susceptibility Testing</p> <p>Drug susceptibility tests are performed routinely and in a timely manner on the initial isolate from all of the TB cases reported in the county including those diagnosed by private providers).</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD24: TB Treatment</p> <p>Newly diagnosed cases of TB complete the American Thoracic Society/Centers for Disease Control recommended regimen of anti-TB drug therapy.</p> <p>The Local Health Department assures private physicians seeing TB patients have current treatment guidelines (available through TB Control).</p> <p>All patients shall be considered for Directly Observed Therapy (DOT). If noncompliance or drug resistance is suspected, DOT is initiated.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD25: TB Treatment Monitoring</p> <p>Patients are monitored face-to-face monthly for toxicity, compliance, and response to therapy.</p> <p>To assess barriers to health care, a contact is made on patients who miss a single clinic visit. A home visit is made on those who miss two or more clinic visits.</p> <p>Case follow-up is offered to private physicians for noncompliant patients and is undertaken for all Local Health Department patients.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD26: Legal Action Related to TB</p> <p>If efforts are unsuccessful at patient adherence, court-ordered detention of a patient who is infectious is sought.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD27: TB Screening and Preventive Therapy</p> <p>Screening for TB infection is available for citizens who fall into high- risk groups as identified by CDC or WVBPH. (Institutions are responsible for their own screening programs).</p> <p>Infected persons identified through local health department screening activities are clinically evaluated for TB.</p> <p>Individuals identified through local health department screening activities who have no evidence of clinical TB or contraindications are offered the appropriate course of preventive therapy.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD28: Availability of Clinical TB Services</p> <p>Clinical TB services (diagnosis and treatment) are available to all residents of the county (Assurance function).</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD29: Vaccine Preventable Disease Assessment</p> <p>Individual immunization histories are assessed for, at minimum, all infants (2 years-old and under), high-risk adolescents, and adults visiting the Local Health Department for any purpose.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD30: Vaccine Preventable Disease Outreach</p> <p>Children visiting the Local Health Department who are out of compliance with recommended immunization schedules are identified and followed-up.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD31: Availability of Clinical Immunization Services</p> <p>Clinical immunization services are available to all residents of the county (Assurance function).</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p align="center"><i>The following refer to local health departments providing clinical immunization services.</i></p>	
<p>CD32: Clinical Immunization Services</p> <p>Infants, adolescents, and adults at the Local Health Department are immunized according to recommended public health schedules.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD32a: Clinical Immunization Services</p> <p>The CDC's "Standards of Pediatric and Adult Immunization Practices" are followed.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>CD33: Assessment in Clinical Immunization Services</p> <p>An immunization information system is utilized for tracking and reminder/recall activities for clients enrolled at the Local Health Department.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>CD33a: Assessment in Clinical Immunization Services</p> <p>Immunization encounters are compiled and submitted to the WV Statewide Immunization Information System.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>CD33b: Assessment in Clinical Immunization Services</p> <p>Clinic immunization coverage levels are assessed at least annually.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>CD33c: Assessment in Clinical Immunization Services</p> <p>A roster of adults receiving state-supplied influenza and pneumococcal vaccine is submitted to the WV Immunization Program.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

If you are unable to meet any of the above standards 100%, please use the space below or attach additional pages to indicate your plans for addressing compliance with the standard during fiscal year 2008. Include funding needed, personnel needed (FTE's), resources need, etc.

COMMUNITY HEALTH PROMOTION

Introduction: All local health departments (LHD’s), as governmental entities, derive their authority and responsibility from the state and local laws that govern them. Accordingly, all LHDs exist for the common good and are responsible for demonstrating strong leadership in the promotion of physical, behavioral, environmental, social and economic conditions that improve health and well-being; prevent illness, disease, injury, and premature death; and eliminate health disparities.

Legal Authority: West Virginia Code § 16-2-11(a)(1)(i) requires, in part, that local boards of health provide “[c]ommunity health promotion including assessing and reporting community health needs to improve community health status, facilitating community partnerships including identifying the community’s priority health needs, mobilizing of a community around identified priorities and monitoring the progress of community health education services.”

Furthermore, *Standards for Local Boards of Health* set forth in Legislative Rule, 64 CSR 73 § 5, sections 5.1.1, 5.1.4, 5.1.5, 5.1.6, and 5.4, state that local health boards shall provide the following: “Evaluation of the health needs of the community it serves using generally accepted professional health needs assessment techniques; Promotion of healthy lifestyles, including the provision of health education to individuals and communities; Targeted outreach and the formation of partnerships with other community organizations; Initiation and participation in mobilization of the community for actions to improve the health and well-being of the population served; [and,] [t]he board shall conduct preventive health programs designed to promote healthy behaviors.”

The standards described below are consistent with the core functions of public health, the Operational Definition of a Functional Local Health Department defined by the National Association of City and County Health Officials (NACCHO), and evolving national public health standards.

<p align="center">Performance Standard</p>	<p align="center">Local Health Department Response</p> <p>If you are unable to meet this standard 100%, please address with an action plan.</p>
<p>HP1: Community Assessment</p> <p>In order to monitor health status and understand health issues facing the community, at least once every five years, the local health department shall undertake an investigation of local health problems and health threats by conducting a <u>community health needs assessment</u> that describes the prevailing health status and health needs of the population within the local health department’s jurisdiction.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>HP1a: Community Assessment:</p> <p>The local health department shall obtain and maintain data, develop relationships with local providers and others, coordinate and contribute expertise, integrate data, and analyze data to identify trends, health problems, environmental health hazards, and social and economic conditions that adversely affect the public's health. The assessment shall include a summary of the following community data, if available:</p> <ul style="list-style-type: none"> • Community health status/vital statistics • Behavioral risk factors • Environmental health risks • Indicators of health disparities such as high levels of poverty, lack of affordable housing, limited or no access to transportation, number of uninsured, etc. • Employment and self-sufficiency data • Census data • Institutional reports, provider immunization rates, hospital discharge data, etc • Relevant health-related community knowledge, attitudes, and beliefs based on surveys, focus groups, or input from knowledgeable community participants. 	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>HP1b: Community Assessment</p> <p>The community shall be engaged in an ongoing, strategic, community-driven, comprehensive planning process to identify, prioritize, and solve public health problems. This requires that the community health needs assessment process include community participation in the identification of community health problems and the establishment of priorities. Participation from the following sources is encouraged:</p> <ul style="list-style-type: none"> • Schools • Media • Business and industry • Health care providers • Faith community • Public and non-profit agencies • Local health department clientele 	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>HP1c: Community Assessment</p> <p>Engagement of the community is necessary in order to meaningfully identify and address priorities and promote the community's understanding of and participation in program planning. Therefore the community assessment process shall engage the community in the identification of one or more priority health problems to be addressed over the subsequent four years as provided for in the community health planning section of this standard.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>HP1d: Community Assessment</p> <p>In order to effectively educate the community, give people the information they need to make healthy choices, develop relations with the media, convey information to public officials, and guide the development of health promotion programs in the community, a written community health assessment shall be developed from the community health needs assessment process and shall contain the following information:</p> <ul style="list-style-type: none"> • Statement of purpose of the community health needs assessment • Intended use of the assessment (How will the assessment be used to inform and motivate the community to take action) • Description of community participation in the assessment process • A discussion of the overall health status, leading health problems, and priorities that may be addressed in future planning. • A description of the process used for selecting priorities. <p>This publication shall be designed to promote the exchange of information and data with individuals, community groups, other agencies, and the general public about physical, behavioral, environmental, social, economic, and other issues affecting the public's health. It should assist the health department and its partners to provide targeted, culturally appropriate information to help individuals understand what decisions they can make to be healthy.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>HP2: Community Health Planning</p> <p>The community shall be guided by an ongoing, strategic planning process to address public health problems identified in the community health assessment. Coincident with the publication of the Community Health Assessment, and each year thereafter, the local health department and its community partners shall produce a community health plan that addresses one or more priority health needs. This plan should promote the community's understanding of, and advocacy for, policies and activities that will improve the public's health. It should support, implement, and evaluate strategies that address public health goals in partnership with public and private organizations.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>HP2a: Community Health Planning</p> <p>The written community health plan shall contain:</p> <ul style="list-style-type: none"> • Statement of purpose that includes a description of how the plan will benefit the health of the community • A description of the process used to develop the plan, including involvement of community partners • Statement of specific goals, objectives and strategies to address each priority • Time line with specific dates to achieve the primary goals and objectives • Identification of individuals responsible for overall achievement of goals. 	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>HP3: Implementation of the Community Health Plan</p> <p>Within 90 days after completing the community health plan, the Local Health Department shall begin implementation of the plan based on specific goals, objectives and collaboration described in the plan. The plan should serve to reinforce partnerships to generate interest in and support for improved community health status, including new and emerging public health issues.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>HP3a: Implementation of the Community Health Plan</p> <p>The local health department shall inform and educate the public on public health issues of concern in the community as reflected in the community health assessment. It shall promote awareness about public health services available, and conduct educational activities that contribute to a healthy community. These educational activities should serve to inform the community, governing bodies, and elected officials about governmental public health services that are being provided, improvements being made in those services, and priority health issues not yet being adequately addressed.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

If you are unable to meet any of the above standards 100%, please use the space below or attach additional pages to indicate your plans for addressing compliance with the standards during fiscal year 2008. Include funding needed, personnel needed (FTE's), resources need, etc.

ENVIRONMENTAL HEALTH PROTECTION	
Performance Standard	Local Health Department Response If you are unable to meet this standard 100%, please address with an action plan.
<p>E1: Daily and Monthly Reports</p> <p>Complete daily and monthly reports listing work activities and submit monthly reports to the Office of Environmental Health.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>E2: Sanitarian Training to Meet Registration Requirements</p> <p>All sanitarians must successfully complete 300 hours of approved training within one year after hire and obtain 15 continuing education hours annually thereafter.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>E3: Complaints</p> <p>Investigate all nuisance complaints that affect the public's health as defined in state code.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>E4: Disasters</p> <p>Provide inspection and surveillance of environmental health activities relating to natural or manmade disasters occurring in the county. Coordinate with local emergency response plan.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>E5: Tattoo Parlors</p> <p>Inspect and issue annual permits to tattoo parlors in compliance with provisions of rule.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>E6: Food Manufacturer</p> <p>When the health department has reason to believe a food or drug item for sale is adulterated, it will collect a specimen or examination.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>E7: Retail Establishments</p> <p>Permits are issued to retail food stores in compliance with state rules.</p> <p>Retail food stores are inspected at least once every six months and additional inspections are conducted as necessary to determine satisfactory compliance.</p> <p>Plans are reviewed and approved prior to construction to assure compliance with regulations.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>E8: Food Service Establishments</p> <p>Food service establishments, school cafeterias, temporary food establishments, vending machines, mobile food units, and restaurants and bars are inspected at least once every six months and additional inspections as necessary to determine satisfactory compliance.</p> <p>Permits are issued in compliance with state regulations.</p> <p>Plans are reviewed and approved prior to construction to assure compliance with regulations.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>E9: Child Care Centers</p> <p>Permits are issued for construction, extension, alteration, or modification of child care centers when found to be in compliance with regulations.</p> <p>Centers are inspected at least once every six months and additional inspections as necessary to determine satisfactory compliance.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>E10: Labor and Work Camps</p> <p>Labor/work camps are inspected at least annually and additional inspections as necessary to determine satisfactory compliance.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>E11: Mobile Home Parks</p> <p>Permits are issued when the health department is satisfied that design, construction or installation of mobile home parks complies with all applicable provisions of regulations.</p> <p>Plans are reviewed for new or extended mobile home parks.</p> <p>Mobile home parks are inspected once every 6 months.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>E12: Hotels/Motels</p> <p>Hotels/motels are annually inspected and issued annual permits in compliance with provisions of rule.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>E13: Schools</p> <p>Public and private schools are inspected at least once every other year and additional inspections as necessary to determine satisfactory compliance.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>E14: Pools, Spa, and Hot Tub</p> <p>Pools and beaches complete at least two inspections per year.</p> <p>Permits are issued to those that comply with applicable provisions of the rule.</p> <p>Samples are collected and submitted for bacteriological analysis.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>E15: Organized Camps</p> <p>Annually inspect and issue annual permits to those organized camps in full compliance with all provisions of regulation.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>E16: Sewage Systems</p> <p>Review and approve plans and specifications of on-site sewage disposal systems, pumping vehicles, and subdivisions and issue permits to construct, install, or modify if in compliance with design standards.</p> <p>Make as many inspections as necessary to determine compliance with applicable provisions of rules.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>E17: Public and Community Sewer Systems</p> <p>Investigate complaints from the public.</p> <p>Act as a liaison with other agencies that have a responsibility for surveillance and /or maintenance of public and community sewer systems.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>E18: Individual Water</p> <p>Review application and issue permits for individual water wells if in compliance with design standards and rules.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>E24: Campground</p> <p>Annually inspect and issue annual permits to campgrounds which are in compliance with provisions of the rule.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>E25: Parks</p> <p>Annually inspect and issue annual permits to parks which are in compliance with provisions of the rule.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>E26: Institutions</p> <p>Annually inspect and issue annual permits to institutions which are in compliance with provisions of the rule.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If <i>Yes</i>, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
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If you are unable to meet any of the above standards 100%, please use the space below or attach additional pages to indicate your plans for addressing compliance with the standard during fiscal year 2008. Include funding needed, personnel needed (FTE's), resources need, etc.

ADMINISTRATIVE	
Performance Standard	Local Health Department Response If you are unable to meet this standard 100%, please address with an action plan.
<p>A1: Board Status</p> <p>Local Board of Health is organized in accordance with Chapter 16 of WV Code.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A1a: Board Status</p> <p>The Board complies with the requirements of WV Code 6-9A-1 through 6-9A-12 regarding open governmental proceedings.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A2: Board Functions</p> <p>The Board establishes and approves:</p> <ul style="list-style-type: none"> • Local health department’s goals and objectives; • Mission statement; • 3 to 5-year strategic plan; • Community health assessment [and plan]; • Annual program plan; • Annual budget; • Administrative policies; • Appointment of health officer (as specified in code); • Employment of an administrator or designation of a staff member or contract for an administrator to manage day-to-day operations; • Organizational chart. 	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A2a: Board Functions</p> <p>The Board shall assure resources through the effective utilization of human, physical and fiscal resources.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A3: Board Structure</p> <p>Local Board of Health in (a) a county having a population > 30,000 meets no less than 6 times per year (b) a county having a population < 30,000 meets no less than 4 times per year.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A3a: Board Structure</p> <p>The by-laws of the Board include:</p> <ul style="list-style-type: none"> • attendance specifications for board members; • the number, duties, tenure, and eligibility of members; • a description of the process for filling vacancies on the board; • requirements for written minutes and record of board actions as public records; • a description of the duties and election process for officers; • specifications for a quorum required for board action. 	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A3b: Board Structure</p> <p>New board members are to be provided with orientation, handbook, and notification of training events — all of which includes background and understanding of public health.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A3d: Board Structure</p> <p>Board members' oath of office shall be duly recorded before entering into or discharging any of the duties of office.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A4: Reports and Records</p> <p>Reports and records are submitted in a timely manner in compliance with applicable state and federal rules and regulations and departmental policies.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A5: Strategic Planning</p> <p>The local health department shall, at least once every five years, perform an organizational capacity self-assessment that includes the following components and is updated accordingly:</p> <ul style="list-style-type: none"> • legal authority and counsel; • intergovernmental relationships; • constituency development and education; • LHD mission and role; • data analysis, planning, evaluation, and implementation; • public policy issues and implementation; • budget development and administration; • reporting and auditing; • personnel administration and staff development; • organizational structure and shared resources; and • management information systems. 	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A5a: Strategic Planning</p> <p>The Local Health Department shall develop a yearly program plan detailing specific programmatic equipment, personnel and/or clinical services needs and changes anticipated.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A6b: Policy Analysis/Formulation</p> <p>Provide public officials with timely information relative to community needs and need for policy to create a healthy community environment.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A7a: Operational/Personnel Policies</p> <p>The local health department shall maintain a current organizational chart which includes all functional elements of the organization and their relationship to each other.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A7b: Operational/Personnel Policies</p> <p>The local health department has written policies and procedures governing its operations that are approved by the board and readily available.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A7c: Operational/Personnel Policies</p> <p>The local health department shall maintain current written job descriptions, minimum qualifications for each position, and written plans or policies regarding staff recruitment, selection, development, and retention.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A7d: Operational/Personnel Policies</p> <p>Personnel policies comply with applicable local, state, and federal labor regulations.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A7e: Operational/Personnel Policies</p> <p>Local health department has a policy for employees that complies with the Equal Employment Opportunity Act and a policy for clients that complies with Title VI of Civil Rights Act.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A8: Personnel Files</p> <p>Personnel files are maintained in a standard format, in a secure area to ensure confidentiality.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A8a: Personnel Files</p> <p>Employee requests to review own personnel file are granted within 5 days of a written request.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A9: Personnel Manual</p> <p>Personnel manual informs employees of rights and responsibilities.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A9a: Personnel Manual</p> <p>Employees are notified where they can review Manual when updated.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A10: Performance Evaluations</p> <p>Policies call for written, signed and dated evaluations by supervisor.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A12: Job Description</p> <p>Employees meet job qualifications as specified in job description.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A14: Hiring</p> <p>All new staff have references checked prior to hiring.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A14a: Hiring</p> <p>All hiring decisions comply with the Division of Personnel or other approved merit system, except in cases of contractual services.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A15: Patient Rights</p> <p>The local health department has in place and promotes policies that specify the mechanism necessary to preserve human rights, dignity, health and safety of persons served.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A16: Hours of Operation</p> <p>The local health department publishes/posts hours of operation as approved by the board of health.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A16a: Hours of Operation</p> <p>Services are available to the public during hours of operation.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A17: After Hours Coverage</p> <p>There is an effective policy in place for emergency contact (see also CD6).</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A18: Scope of Services Provided</p> <p>The services available at the local health department are defined and publicized and must include, at least, the following: communicable disease prevention and control, environmental health protection, and community health promotion.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A18a: Scope of Services Provided</p> <p>Expertise of clinical staff is consistent with the scope of services provided.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A20: Life Support Training</p> <p>Adequate staff are trained and proficient in basic life support (CPR).</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A21:</p> <p>Providers, staff, and consultants are in compliance with applicable WV licensure requirements; renewals are verified.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A24: Health Officer</p> <p>The Health Officer's oath of office shall be duly recorded before entering into or discharging any of the duties of the office.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A24a: Health Officer</p> <p>Health Officer is appointed in accordance to the provisions set forth in the applicable section of state code.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A24e:</p> <p>The Health Officer shall be a WV licensed physician skilled in preventive medicine and sanitation</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A25: Facilities</p> <p>The local health department meets fire safety regulations.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A25b: Facilities</p> <p>The facility shall be maintained in a clean and sanitary fashion.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A25c: Facilities</p> <p>The facility shall be tobacco-free and drug-free.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>A25d: Facilities</p> <p>The facility shall comply with the workplace security act.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A27: Hazardous Materials</p> <p>The local health department is compliant with requirements to protect staff and patients from hazardous materials and has an approved plan to deal with hazardous materials.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A28: Infectious Wastes</p> <p>The local health department is compliant with requirements to protect staff and patients from infectious waste and has approved policies and procedures to properly collect and dispose of such material.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A31: Risk Management and Liability Protection</p> <p>The local health department has liability insurance at least equivalent to that available to local boards through the state board of risk management which includes all staff, board members and contracted services.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>A31a: Risk Management and Liability Protection</p> <p>Facilities shall be inspected annually for fire and safety risks, including fire drills.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>A31c: Risk Management and Liability Protection</p> <p>Written procedures shall ensure timely reporting and tracking of incidents or potential risks.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If <i>Yes</i>, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
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If you are unable to meet any of the above standards 100%, please use the space below or attach additional pages to indicate your plans for addressing compliance with the standard during fiscal year 2008. Include funding needed, personnel needed (FTE's), resources need, etc.

FINANCIAL	
Performance Standard	Local Health Department Response If you are unable to meet this standard 100%, please address with an action plan.
<p>F1: Personnel</p> <p>There is a method to assign hours and personnel costs to departments where work is performed.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>F1a: Personnel</p> <p>There is a system in place which documents employee hours worked and accounts for the accrual of sick and vacation time.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>F1b: Personnel</p> <p>There is a method to assign employee benefits with the assignment of wages consistent with approved board of health policy.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>
<p>F3: Financial Accounting</p> <p>The local health department compares the budget to the actual expenditures monthly.</p>	<p>Are you in compliance with this standard?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard?</p> <p><input type="checkbox"/> Meeting 100%</p> <p><input type="checkbox"/> Meeting 75 to 99%</p> <p><input type="checkbox"/> Meeting 50 to 74%</p> <p><input type="checkbox"/> Meeting 25 to 49%</p> <p><input type="checkbox"/> Meeting less than 25%</p>

Health Department

<p>F3a: Financial Accounting</p> <p>There is a Chart of Accounts which identifies all accounts used and needed by the local health departments.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F3g: Financial Accounting</p> <p>Records shall be maintained detailing the significant history of each procurement until audit is complete and as per retention requirements.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F4f: Revenue/Cash Receipts System</p> <p>Controls are present to ensure all cash collected is deposited.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F4g: Revenue/Cash Receipts System</p> <p>Policies for cash collection at the time that service is provided are in place.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

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<p>F4j: Revenue/Cash Receipts System</p> <p>All payables are properly approved and recorded.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F6: General Policies</p> <p>There is a written schedule and procedures for reimbursement of employee travel and other expenditures.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F6b: General Policies</p> <p>Contracts, memoranda, or other forms of agreement between the local health department and other parties shall be in writing.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F6c: General Policies</p> <p>The local health department has complied with requirements of any and all grant and/or other special funding.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

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<p>F6d: General Policies</p> <p>Documentation is in place to support in-kind donations, if applicable.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F7: Financial Statements</p> <p>Income and expense statements are prepared on a monthly basis.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F7b: Financial Statements</p> <p>Financial statements are reviewed by management and routinely presented and discussed with the board of health.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F8: Annual Audit</p> <p>The local health department has an annual financial audit in accordance with appropriate guidelines and requirements of the WV Department of Tax and Revenue.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

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<p>F8a: Annual Audit</p> <p>The annual audit is presented to the board of health.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F8b: Annual Audit</p> <p>The board shall submit the annual audit to all contributing agencies.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F9: Purchasing</p> <p>The board shall establish or adopt procedures for procurement of supplies, equipment, and other services. These procedures shall conform with applicable local, state and federal laws, regulations, and guidelines.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>
<p>F9b: Purchasing</p> <p>All procurement transactions shall be conducted in a manner providing full and open competition consistent with the applicable standards.</p>	<p>Are you in compliance with this standard? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable</p> <p>If Yes, estimate your current status in meeting the requirement(s) of this standard? <input type="checkbox"/> Meeting 100% <input type="checkbox"/> Meeting 75 to 99% <input type="checkbox"/> Meeting 50 to 74% <input type="checkbox"/> Meeting 25 to 49% <input type="checkbox"/> Meeting less than 25%</p>

Health Department

If you are unable to meet any of the above standards 100%, please use the space below or attach additional pages to indicate your plans for addressing compliance with the standard during fiscal year 2008. Include funding needed, personnel needed (FTE's), resources need, etc.